



NOTICE OF MEETING

Date: 18 June 25.

To all members of Lydiat Parish Council.

You are hereby summoned to attend a meeting of Lydiat Parish Council to be held at Lydiat Village Centre on Tuesday 24 June 2025, commencing at 6pm.

Carol Farquhar – Parish Clerk

AGENDA

- 1 **TO RECEIVE APOLOGIES FOR ABSENCE**
- 2 **MINUTES OF MEETINGS**
 - a. To approve the minutes of the Parish Council Meeting held on 27 May 2025 and authorise the Chairperson to sign them as a correct record.
- 3 **UPDATE ON MATTERS ARISING FROM THE MINUTES (FOR INFORMATION ONLY).**
- 4 **TO RECEIVE DECLARATIONS OF INTEREST**
- 5 **PUBLIC PARTICIPATION**

Adjournment for public participation.
- 6 **REPORTS OF MEETINGS (FOR INFORMATION ONLY)**
- 7 **MALLORY AVENUE PARK - ACCESS GATE TO CANAL**

To welcome The Chairperson of the Mersey Motorboat Club and to consider the implications of the following resolution.

Minute 59/2025c Mallory Avenue/ Canal access gate.

It was resolved to agree that

- 1.1. Access to the green space at Mallory Avenue is open to all. The land is classed as a public space managed and owned by the Parish Council.

- 1.2. Access to the gate between the green space and canal does not form part of a contract to access the canal from the green space, and the Parish Council has no liability for anyone using the gate to access our land or the canal path.
- 1.3. The maintenance and ownership of the gate is the sole responsibility of the Boat Club.
- 1.4. Any person using the gate do so at their own risk and the gate does not form part of the parish Council insurance policy.
- 1.5. The gate should be locked at all times, if it is discovered unlocked by Parish Council staff and councillors the gate will be locked for safety reasons.
- 1.6. No works are allowed to take place on Parish Council land without prior approval by the Parish Council.
- 1.7. This resolution will be reviewed in 3 months' time, when more information is known.
- 1.8. The Chairperson be invited to a future meeting of the Parish Council to further discuss the issue
- 1.9. Access to the green space is open to all. The land is classed as a public space managed and owned by the Parish Council.
- 1.10. Access to the gate does not form part of a contract to access the canal from the green space, and the Parish Council has no liability for anyone using the gate to access our land or the canal path.
- 1.11. The maintenance and ownership of the gate is the sole responsibility of the Boat Club.
- 1.12. Any person using the gate do so at their own risk and the gate does not form part of the parish Council insurance policy.
- 1.13. The gate should be locked at all times.
- 1.14. No works are allowed to take place on Parish Council land without prior approval by the Parish Council.

8 UPDATE ON A59 CORRIDOR IMPROVEMENT SCHEME

- a. To receive and consider an update from Sefton Council regarding the A59 Corridor Improvement scheme.
- b. To agree any actions required.

9 LYDIATE ABBEY UPDATE

- a. To receive an oral update on progress made regarding Lydiate Abbey.
- b. To agree any actions required.

10 LYDIATE HOUSING DATA RECEIVED BY SEFTON COUNCIL

- a. To comply with Minute 56/2025e – Data has been received from Sefton Council and will be presented to the next meeting by Cllrs A Wilson and Bull.
- b. To agree any actions required.

11 FREEDOM OF INFORMATION ACT, MODEL PUBLICATION SCHEME

- a. To consider and approve the Freedom of Information Act Policy and Model Publication Scheme.
- b. To agree any actions required.

12 TREE SURVEY – AMBER CLASSIFICATION

- a. To consider the amber section of the tree survey report.
- b. To agree any actions required.

13

ISSUES REPORTED TO COUNCILLORS

- a. To discuss any issues raised with Councillors since the last meeting.
- b. To agree any actions required.

14

PLANNING MATTERS

- a. To consider the planning application detail below
 - b. To consider any planning application received after dispatch of the agenda.
 - c. To agree any actions required.
- **Single storey extension to front and conversion of garage**21 Seymour Drive Lydiate L31 9PS Ref. No: DC/2025/00925 | Validated: Fri 06 Jun 2025 | Status: Registered
 - **Section 211 Notice of intent to carry out tree works to reduce crown 3.No T1, T3, T6 felling 3.No trees T5, T7, T8 and repollarding 1.No G1 and crown lift and reduction 1.No G2 (Lies within Lydiate Hall And Chapel Conservation Area).**Scotch Piper Inn Southport Road Lydiate L31 4HD Ref. No: DC/2025/00882 | Validated: Thu 29 May 2025 | Status: Registered
 - **Alterations to all elevations, covering current pebble dash with 50mm EWI and finishing with 1.5mm silicone render**12 Mayfayre Avenue Lydiate L31 4EA Ref. No: DC/2025/00808 | Validated: Tue 10 Jun 2025 | Status: Registered

15

CLERKS REPORT**15A. UPDATES**

To agree any actions required in respect of: -

- a. Staffing.
- b. Note that the restoration of football goal mouths at Sandy Lane has started. The cost for these works is up to £1,200, which is funded via grant.

15B CORRESPONDENCE

- To consider any issues brought to the attention of the Clerk since the last meeting, including those included in the table below.
- To agree any actions required.

	From	Issue
1	Resident	10th of June Firework vigil. Please can you confirm how to file a complaint about the yearly unauthorised firework display that takes place now yearly in Sandy Lane Park. The police were called at 10.30 last night, the fireworks went on for over half an hour. Some of the were heading across the road. I appreciate there were tragic circumstances surrounding this young mans death but honouring him this way is unfair on the local residents. Last night the car park was open, as there were cars already there and the groundsman couldn't lock them. The family have a key and this was used at 10.30 last night when it was lit up and friends congregated in the gated area of the park. Your staff have spent a great deal of time clearing up the mess. The elderly neighbour, were very upset as were our pets. We had no warning this was taking place. Please can this situation be reviewed

2	Scotch Piper	As discussed earlier with Cllr's Wilson and Crompton, please find the attached proposal for tree works around the Scotch Piper in Lydiate which was submitted as an application yesterday to Sefton Council with reference PP-14046575. Following the condemning of tree T8 by Tom Skipworth (Tree Officer Sefton Council) the tree was today removed by a qualified arborist and tree surgeon. Mr Skipworth also attended site today and observed the decayed condition of the removed tree. No further work will be carried out until the application has ran its course. This tree was only removed following an exemption placed upon it, due to its dangerous condition. I have attached some photos for your reference which show clearly the advanced state of decay at the base. Please do not hesitate to contact me should you require any further information.
3	Resident	Hi just to let you know that the mystery of the holes in the park has been sorted. I saw three boys on bikes about 1pm on Saturday riding behind the hedges. I went out onto the park and spoke to them. They told me that they had been using soil they had dug out from the holes to make mounds of earth to ride their bikes over. They agreed to fill back the holes that afternoon and I am so pleased to say they did as they promised. They were very polite and well mannered to me.
4	Friends of Lydiate Abbey	FOLA 21 Jun25 This is the first newsletter for some time, and I apologise. However, they were becoming rather frustrating and repetitive with very little action taking place. Since the erection of the information boards and the signage on Southport Road we have had several requests to join the 'Friends', so a resume of why the 'Friends' started and where we are today seemed a good way forward. Friends of Lydiate Abbey was formed in 2014, at the time it was felt that although Lydiate Parish Council were looking after the grounds, the landowner the Archdiocese of Liverpool and Sefton MBC, who had a license to maintain the Chapel, were not particularly interested in St Catherine's Chapel, a medieval private chapel to Lydiate Hall, and one of only three such chapels in the country, and a Grade II* listed building. It was the aim of the newly formed 'Friends' to raise awareness of the heritage we had on our doorstep, and to raise money to improve and protect the site. Our other aim was to ensure that those responsible for the maintenance of the building carried out regular maintenance and the Heritage England quinquennial survey that was required. The 'Friends' secured lottery funding for a full structural survey to be carried out in 2016, the results of which were passed to both the Archdiocese and Sefton MBC Conservation Officer. We also paid for urgent pruning of the trees surrounding the Chapel as the roots were undermining the walls.

		Since then we have raised funds and obtained grants to install a new entrance gate, erect bird and bat boxes, machinery to help the Parish Council maintain the grounds. For fifteen years we had had an outdoor play performance; however, just before lockdown a piece of masonry was found in the nave and not knowing where it came from Sefton surrounded the Chapel in fencing. Although subsequent surveys have said the building is in no worse a state than in the 2016 survey neither the Archdiocese or Sefton MBC have been prepared to remove the fencing. Sefton MBC have now handed the maintenance back to the Archdiocese. Lydiat Parish Council continue to maintain the grounds, and we continue to try with their help and the Sefton Heritage Officer to have the fencing removed, or replaced with more attractive fencing, so we can continue to attract people and money raising events. As I said earlier we now have more attractive signage and interpretation boards. The Parish Council are preparing a lottery bid to address the work identified in the 2016 survey to make sure the Chapel is in good condition for future generations to enjoy, we will continue to support them in their bid. We will also be looking to improve the entrance and create a path leading to the Chapel with access for all. To do this we will be trying to reintroduce the outdoor plays and Carols at The Inn, to raise funds. We also need your ongoing support. If you have any suggestions please let us know. David Russell Friends of Lydiat Abbey. lydiateabbey1486@gmail.com
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15C FINANCE

- I. To consider the accounts payable in June 2025 as detailed in Table 1 below.
- II. To consider and accept any further accounts payable received after dispatch of the agenda.

Accounts payable June 2025				
Contractual/ Statutory payments made – For information (FIXED)				
METHOD	PAYEE	DETAILS	AMOUNT £	STATUTORY PROVISION
DD	Unity E-Payment	Salaries - June 2025	£ 12,185.53	LGA 1972 s.111
DD	N.E.S.T	Pensions - June 2025	£ 1,252.06	LGA 1972 s.111
DD	Unity Trust Bank	Bank Charges - Salary Processing	£ 18.59	LGA 1972 s.111
DD	Lloyds Card	Bank Charges	£ 3.00	LGA 1972 s.111
		Total	£ 13,459.18	
Contractual / Statutory payments made – For information (VARIABLE)				
DD	Unity E-payment	Salaries - June 2025	£ 1,259.97	LGA 1972 s.111
DD	Virgin Media	Telephone and Broadband	awaiting invoice	LGA 1972 s.111
DD	O ₂	Mobile Phone Charges	£ 51.19	LGA 1972 s.111
DD	Allstar	May 2025 Fuel Charges	£ 115.20	OSA 1906 s.10
DD	Water Plus	Sandy	£ 68.23	LGA 1972 s.111
DD	Water Plus	Bowls	£ 50.92	LGA 1972 s.111
DD	Water Plus	LVC	awaiting invoice	LGA 1972 s.111
DD	British Gas	LVC Electricity - May	£ 209.25	LGA 1972 s.111
DD	British Gas	Sandy Electricity - May	£ 160.02	LGA 1972 s.111
DD	British Gas	Bowls Electricity - May	£ 54.41	LGA 1972 s.111
DD	British Gas	Gas LVC - May	£ 21.38	LGA 1972 s.111
		Total	£ 1,990.57	
Contractual/ Statutory payments – For approval				
METHOD	PAYEE	DETAILS	AMOUNT £	STATUTORY PROVISION
BACS	HMRC	Tax/NI	£ 2,642.15	LGA 1972 s.111
		Total	£ 2,642.15	
Invoice payments- For approval				

BACS	Amazon Business = £383.11	2026 Office Diary	£ 14.02	LGA 1972 s.111
		Cable ties, square washers	£ 30.88	OSA 1906 s.10
		Carriage Bolts	£ 32.09	OSA 1906 s.10
		Community Napkins	£ 49.40	LGA 1972 s.111
		Hard Drive, Toilet cleaner, antibacterial wipes, printer inks all kinds	£ 209.58	LGA 1972 s.111
		Printer Paper	£ 43.56	LGA 1972 s.111
		Alcohol Wipes - for printer	£ 3.58	LGA 1972 s.111
BACS	T&H Power Products = £149.76	Chain	£ 25.74	OSA 1906 s.10
		Honda Cutting Head & Stihl HP 51	£ 124.02	OSA 1906 s.10
BACS	Lancashire Turf Supplies	Soil/ Compost Mix bulk bag	£ 196.80	OSA 1906 s.10
BACS	NW Sports Pitch & Groundcare Ltd	Goal area repairs, penalty spots and centre spots	£ 1,200.00	LGA 1972 s.111
CC	Iceland = £184.35	Community Food Shop	£ 71.70	LGA 1972 s.111
		Community Food Shop	£ 70.05	LGA 1972 s.111
		Community Food Shop	£ 42.60	LGA 1972 s.111
CC	HMRC	Vehicle Tax	£ 192.25	LGA 1972 s.111
CC	ASL Lockers	Filing Cabinet Key Cut	£ 9.18	OSA 1906 s.10
		Total	£ 2,315.45	
		Contractual Fixed	£ 13,459.18	
		Contractual Variable	£ 1,990.57	
		Contractual for Approval	£ 2,642.15	
		Invoices	£ 2,315.45	
		Total	£ 20,407.35	

15D BANK BALANCES

- To note the bank balance as of the end of May 2025.

Bank Reconciliation as at May 2025

Unity Trust

Balance at end of April	£155,413.40
plus income	£32,283.99
less expenditure	£23,086.93
Equals Balance at end of month	£164,610.46

Bank balance per statements:

Unity Trust Bank	£171,818.68
less unrepresented	£7,208.22
Equals bank balance at end May Unity Trust	£164,610.46

Barclays Bank

Balance at end April	£ 39,378.80
Transfer to Nationwide	£0.00
Expenditure	£0.00
Barclays Balance end May	£ 39,378.80

Nationwide

interest	£84,025.80
TBC	
Total Bank Balance	£84,025.80

Total Bank Balance May 2025

£288,015.06

Date and Time of Next Meeting

- Tuesday 22 July 2025 at 6.00 pm



Lydiat Parish Council Annual Meeting Minutes of meeting held on Tuesday 27 May 2025 at 6.00 pm.

Standing orders were suspended by the agreement of the Parish Council to allow Agenda Item 11 and Agenda Item 23 (first item) to be brought forward as the first agenda item and to also allow Cllr Stodart to propose a motion to oppose the proposed housing development in Lambshear Lane, Lydiat.

61/2025 (Agenda Item 11) SAFEGUARDED SITE, LAMBSHEAR LANE, LYDIAT.

- a. 65 members of the public attended the meeting regarding the proposal to build housing on Lambshear Lane, Lydiat.
- b. This was in response to a publicity leaflet from the Mac Mic Group that sets out their proposal for the land and the submission of a planning application regarding an “*Environmental Impact Assessment Scoping Opinion for landscape led development for up to 450 homes and mixed use local centre on Land off Lambshear Lane Lydiat Ref. No: DC/2025/00746 | Validated: Fri 02 May 2025 | Status: Registered*”
- c. Cllr Stodart proposed a motion to **Oppose Proposed Housing Development in Lydiat**. The motion is replicated below: -

“Lydiat Parish Council formally opposes the proposed development of houses on green space between Lambshear Lane, Sandy Lane, and Robbins Island in Lydiat.

The Council expresses deep concern over the cumulative impact such a development would have on local infrastructure including road congestion, health services, school capacity, and surface water drainage. Residents have raised repeated objections, and the Council believes this scale of development is unsustainable without major investment in supporting services.

We call on Sefton Council to reject any planning application for this site on the basis that the land is safeguarded from development until at least 2030, as set out in the Sefton Local Plan¹. Premature release of this land would undermine the agreed plan-led approach and erode public trust in local policy frameworks.

Over 80% of the site is classed as “Best and Most Versatile” (BMV) farmland (Grades 1–3a)². The highest quality land in England, protected by national policy³. Once it’s lost, it’s lost forever.

The Parish Council also agrees to share this resolution with Maghull Town Council and invite their support in jointly representing community concerns.”

¹ Sefton Local Plan (Adopted 2017) – <https://www.sefton.gov.uk/localplan>

² Developer’s Scoping Report (May 2025), citing the Sefton Agricultural Land Study (2012)

³ National Planning Policy Framework, Paragraph 174(b), Department for Levelling Up, Housing & Communities (2023)

- d. Cllr A Wilson, chaired this part of the meeting and outlined the details of the proposal and the history of the site. Members of the public were given the opportunity to give their views on the proposal which have been summarised below.
- e. Residents made the following statements in support of their objection to the proposal: -
 - Insufficient infrastructure,
 - Insufficient health provision,
 - Increased road traffic, leading to increased road accidents,
 - Insufficient school places,
 - Environmental damage to flora and fauna,
 - Risk of increased flooding - significant flooding already taking place in the area especially Moss Lane,
 - Lydiate has no need for further housing. There are substantial buildings already taking place in Lydiate and Maghull.
 - The local plan states that the safeguarded site would only be reclassified if more housing was needed in Lydiate. We need no more housing in Lydiate.
 - A Community Facebook group with over 1000 members has been set up to object to this development.
 - Face book page **Save Lydiate agricultural/farmland from future housing development**. Residents were encouraged to join the group.
 - Can the site be reverted to green space as was its original classification?
 - The Company making the proposal only showed a £900 profit in the last financial year, has due diligence been undertaken?
 - Who will undertake the impact assessments/ Sefton Council or the developer?
 - Has a health impact assessment been undertaken and if not, can one be undertaken?
 - How are the details of these proposals communicated to those not on social media?
 - How do we move forward with a campaign to oppose this development,
 - When will the local plan be updated and can the site be reclassified as Green Belt?
 - The lack of local GP's in the local area has resulted in a 74% increase in referrals to local hospitals, this situation will get worse,
 - A BBC programme has stated that the governments new housing targets cannot be met as there is insufficient materials, resources, trades and manpower to meet this housing figure.
 - People are concerned they have no power and want to have a voice and be listened to,
 - Lydiate is a village of historical value, not a town, no more housing should be built to save our heritage,
 - How can we keep this opposition going for 12 months and ensure a coordinated objection and response.
- f. The opportunity was given to Sefton Councillors for Park Ward, Cllrs M Desmond and C Parker to respond to the residents' questions: -.

- Park Ward Councillors stated they are opposed to this development,
 - The government has introduced new housing targets that moved Sefton's available land supply for housing from 8 years to 3.5 years. A 5-year supply of land is required.
 - Cllr Desmon stated he currently sits on Sefton Council Planning Committee, but as he has publicly opposed this development, he will not be allowed to take part in any decisions or discussions regarding any application submitted.
 - Cllr Desmond also stated that material objections will be required to oppose the proposal, those that it will be impossible to mitigate.
 - Cllr Parker stated that Maghull Town Council, which Cllr Parker is the Chair of, also opposes this proposal.
- g. Cllr A Wilson summarised the discussions
- Lydiate Parish Council has adopted a Mandate of 10 key Pledges, one of which is the objection to any further housing in Lydiate. Approved by the Parish Council in May 2023 when the Lydiate and Maghull Community Independents took over the leadership of Lydiate Parish Council.
 - There is full level objection to this proposal.
 - Newsletters will be produced to update residents on a campaign of actions and information put in the Council Notice Boards to ensure better communications.
 - The only way to reverse the local plan is for it to be rewritten with the housing required being identified in other places in Sefton. This can only happen if the Leading Group on Sefton Council agrees to identify housing allocations in other parts of Sefton or indeed look to regional or sub-regional housing allocation targets, which will allow for houses to be built in the areas that need them.
 - Lydiate needs no more housing, our population is declining.
 - Lydiate and Maghull have had their fair share of house built and it needs to stop. Demand is falling for new housing currently being built.
- h. The Parish Council was asked to vote on the motion presented by Cllr Stoddart,
- i. **It was unanimously resolved to accept the motion as presented by Cllr Stodart in 61/2025c.**

This section of the meeting ended at 19:35.

There was a 10 Minute recess.

The meeting was reconvened at 19:45 hours.

Standing Orders Reinstated.

PRESENT: Councillors A Wilson, Bailey, Stoddart, McCord, Crompton, I Wilson, Nixon, Bull.

IN ATTENDANCE: Carol Farquhar Clerk to Lydiate Parish Council
Laura Johnson (Assistant Parish Clerk) and,

62/2025 ELECTION OF CHAIR

Councillor Stoddart was elected Chairperson of the Parish Council for the forthcoming year and signed the Declaration of Acceptance of Office.

63/2025 ELECTION OF VICE CHAIR

It was resolved that a Vice Chair would be elected at each meeting if required, for the forthcoming year.

64/2025 COMMITTEES

It was resolved that Councillors Stoddart, Bull and Bailey, be elected to the Personnel Committee for the forthcoming year.

65/2025 OUTSIDE ORGANISATIONS

Representation of outside organisations was agreed, as follows:

- **John Goore's Trust** – Councillor Stoddart
- **Bowling Federation** – Councillor I Wilson and Crompton
- **Friends of Lydiate Abbey** – Cllr A Wilson, Crompton, Bailey and Bull
- **Maghull Advice Centre** – Cllr Nixon

66/2025 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Kelly.

67/2025 MINUTES OF MEETINGS

It was resolved that the minutes of the Parish Council meeting held on 22 April 2025 be approved and authorise the Chairperson to sign them as a true record.

68/2025 UPDATE ON MATTERS ARISING FROM MINUTES (for information only)

Minute 56/2025e – Data has been received from Sefton Council and will be presented to the next meeting by Cllrs A Wilson and Bull.

Minute 57/2025b - 13 people from the mancave attended the first aid training.

Minute 57/2025e – The bush was removed the next day thanks to the Green Space Team.

Minute 59/2025c – The Chairperson of the Boat Club be asked to attend the June 2025 meeting of the Parish Council.

69/2025 DECLARATIONS OF INTEREST

None

70/2025 PUBLIC PARTICIPATION

65 residents attended the meeting see minute 61/2025 above.

71/2025 REPORTS OF MEETINGS

Cllrs I Wilson and Crompton, the Clerk and Assistant Clerk met to discuss the current bowls contract. A further meeting with the Federation of bowls to take place as soon as possible. A report requested at a future meeting of the Parish Council.

72/2025 SAFEGUARDED SITE, LAMBSHEAR LANE, LYDIATE

It was resolved to reconfirm that the motion presented by Cllr Stoddart was unanimously agreed. See minute 61/2025c above.

73/2025 UPDATE ON A59 WORKS AND KENYONS LANE PARK

It was resolved to note the report provided by Cllr Desmond. The key points of that report can be found below: -

Key Programme Dates There are a couple of key dates to note from Dowhigh' s Programme

- Kenyons Lane Traffic Signals installation (new cyclops) – October / November 2025

- Carriageway Resurfacing (this will need road closures) – September / October 2025
- Completion – December 2025

Following the residents meeting with Dowhigh, a number of queries were raised in person or submitted via email:

Q. Is the current work limited to a cycle path or are there future plans for the construction of an Aldi store?

A. These works are limited only to improving footway and cycleway movements along the A59 corridor.

Q. Will the cycle lane from Northway into Kenyons Lane be reduced to accommodate parking for the first three houses?

A. The design has been amended so that the cyclists travelling from the junction will join the carriageway prior before the Richmond Close footpath, with the footway remaining tarmac after this point – like how it is on site now. It is important to recognise that these changes do not formally give permission for the residents to park on the footway, and they would do so at their own risk from any potential action by the Police for obstruction.

Q. What will happen to the hedge removed on Richmond Grove/Kenyons Lane?

A. This hedge will be replanted.

Q. There was also a picket fence in the same area, will this be replaced?

A. The intention is to replace this length of fence

74/2025 RISK MANAGEMENT STRATEGY

It was resolved to: -

- Agree the Risk Management Strategy subject to an address being updated.
- Agree that delegated powers remain in place for the Clerk in emergency situations.
- Note the Parish Council continues to satisfy the conditions for The General Power of Competence.

75/2025 ANNUAL RETURN – INTERNAL AUDITORS REPORT

It was resolved to: -

- Note the Internal Audit Report for 2024/2025

76/2025 ANNUAL RETURN – GOVERNANCE STATEMENT SECTION 1

It was resolved to: -

- Approve the Annual Governance Statement for the year ending 31 March 2025.
- Authorise the Chairperson to sign Section 1 of the Annual Return.

77/2025 ANNUAL RETURN – ACCOUNTING STATEMENT SECTION 2

It was resolved to: -

- Approve the Annual Accounting Statement for the year ending 31 March 2025.
- Authorise the Chairperson to sign Section 2 of the Annual Return.

78/2025 EXERCISE OF PUBLIC RIGHTS

It was resolved to: -

- Note the dates set for the exercise of public rights as Tuesday 3 June 2025 – Friday 12 July 2025.

79/2025 PARISH COUNCIL MEETINGS

It was resolved to re-confirm the dates for the Annual Calendar of Meetings for 2025-26.

Tuesday 27 May 2025 – Annual Meeting 6pm

Tuesday 24 June 2025

Tuesday 22 July 2025

Tuesday 23 September 2025
Tuesday 21 October 2025* brought forward due to half term
Tuesday 25 November 2025
Tuesday 27 January 2026
Tuesday 24 February 2026
Tuesday 24 March 2026
Tuesday 28 April 2026 Annual Assembly at 6pm followed by Parish Council meeting.

80/2025 STANDING ORDERS AND FINANCIAL REGULATIONS

It was resolved to:-

- a) Agree the Standing Orders and Financial Regulations for 2025/26 and update the review date to May 2026.

81/2025 LYDIATE ABBEY UPDATED

It was resolved that: -

- a. The Parish Council note the excellent work being taken forward by Cllr Bull and request an update to the next meeting.
- b. It was resolved that the partnership working group meet on a quarterly basis the next meeting scheduled for 20 June 2025
- c. A project group to be established, to meet monthly, led by Cllr Bull as Project Manager.

82/2025 LYDIATE TREE SURVEY

It was resolved that:-

- a. Resources of up to £625 + Vat is allocated to Wrights Landscape Services for immediate work on trees T68 at Ridgeway Park and T5 at Mallory Avenue.
- b. Note that all other trees classified for immediate action (Red in the report) are currently being dealt with
- c. Those trees classified for re-inspection in the summer have been programmed for reinspection by Sefton Council.
- d. A further report and quotes for tree works relating to the “amber section” of the report (23 trees) to be presented to the next meeting.

83/2025 ISSUES REPORTED TO COUNCILLORS

- a. Standing orders were suspended for this agenda item to allow a motion by Cllr Stoddart to be presented. **It was resolved to unanimously** accept the motion as written below and request that Cllr Stoddart actions the motion.

Motion to Protect Our Family Homes: Stop Unchecked HMO Conversions Proposer: Cllr Liam Stoddart

“Lydiate Parish Council stands with residents who are concerned about family homes quietly being turned into Houses in Multiple Occupation (HMOs) with no planning permission required and no chance for local people to have their say¹.

Unlike Bootle, Southport and other parts of Sefton, Lydiate, Maghull, Aintree, Melling and Waddicar are not protected by an Article 4 Direction². This means landlords can convert homes into HMOs (3–6 unrelated tenants) without planning oversight³.

We resolve to:

- Write to Sefton Council demanding a review and extension of Article 4 protections to cover our communities⁴.
- Work with neighbouring councils on a joint response.
- Raise the issue with our MP and call for stronger safeguards for residents⁵.”

1Housing Act 2004 – Defines HMOs and their regulation. 2Sefton Council, Article 4 Direction Supporting Case, August 2017 – Identifies areas currently covered by Article 4; Maghull, Lydiate, Aintree, Melling and Waddicar are excluded. 3Town and Country

- b. Cllr Crompton met with staff from Sefton Council who assessed Clent Avene and noted that there are spaces available to plant up to for 21 trees in Clent Avenue. Residents will be notified in advance of planting and asked if they want a tree planted outside their house. This will occur in the winter. Residents have a choice.
- c. Cllr Crompton attended the Air Cadets celebration event. It was a privilege to attend the event, and all cadets are commended on their achievements.
- d. Cllr Crompton thanked the staff for their swift action in removing the bush in the wall at the Weld Blundel.
- e. Cllr Nixon has been invited to attend the first information event for the Police Proceeds of Crime Grant Fund for L31 on 12 June 2025. Up to £25,000 will be available for projects.
- f. Cllr McCord reported that bricks outside a property in Southport Road have been reported to Sefton Council for action.
- g. Cllr Mcord reported the speeding taking place outside the Scotch Piper on Wednesday nights. This has again been reported to Merseyside Police.
- h. Cllr Bailey is investigation solar panels via The Community Energy Company and will report back on any opportunities available.

84/2025 PLANNING MATTERS

- a. It was resolved to note the following planning application:-

- [Erection of a two storey extension to the front, first floor extension to the side and single storey extension to the rear of the dwellinghouse.](#) 🗨 31 Moss Lane Lydiate L31 4DB Ref. No: DC/2025/00803 | Validated: Fri 16 May 2025 | Status: Registered
- [Conversion of existing two storey barn into a habitable dwelling, erection of single storey extension to the rear, alterations to all elevations and installation of external insulation and timber cladding.](#) 🗨 21 Bells Lane Lydiate L31 4EN Ref. No: DC/2025/00773 | Validated: Tue 20 May 2025 | Status: Registered
- [Prior notification application for the conversion of the existing stone barn to 1no. dwellinghouse](#) 🗨 Hollands Farm Church Lane Lydiate L31 4HL Ref. No: DC/2025/00754 | Validated: Fri 09 May 2025 | Status: Registered
- [Double extension to side.](#) 🗨 45 Wynnstay Avenue Lydiate L31 0BG Ref. No: DC/2025/00708 | Validated: Tue 20 May 2025 | Status: Registered

- b. It was resolved to approve the motion proposed by Cllr Stoddart in relation to the following application.

- [Environmental Impact Assessment Scoping Opinion for landscape led development for up to 450 homes and mixed use local centre on Land off Lambshear Lane](#) 🗨

Motion to Oppose Proposed Housing Development in Lydiate.

“Lydiate Parish Council formally opposes the proposed development of houses on green space between Lambshear, Lane, Sandy Lane, and Robbins Island in Lydiate.

The Council expresses deep concern over the cumulative impact such a development would have on local infrastructure including road congestion, health services, school capacity, and surface water drainage. Residents have raised repeated objections, and the Council believes this scale of development is unsustainable without major investment in supporting services.

We call on Sefton Council to reject any planning application for this site on the basis that the land is safeguarded from development until at least 2030, as set out in the Sefton LocalPlan¹.

Premature release of this land would undermine the agreed plan-led approach and erode public trust in local policy frameworks.

Over 80% of the site is classed as “Best and Most Versatile” (BMV) farmland (Grades 1–3a)². The highest quality land in England, protected by national policy³. Once it’s lost, it’s lost forever.

The Parish Council also agrees to share this resolution with Maghull Town Council and invite their support in jointly representing community concerns.”

¹ Sefton Local Plan (Adopted 2017) – <https://www.sefton.gov.uk/localplan>

² Developer’s Scoping Report (May 2025), citing the Sefton Agricultural Land Study (2012)

³ National Planning Policy Framework, Paragraph 174(b), Department for Levelling Up, Housing & Communities (2023)

85/2025 CLERK’S REPORT

It was resolved to:-

- Approve funding of up to £1,585 to Yates Playgrounds to replace the piece of play equipment at Kenyons Lane Park.
- Ask Cllr I Wilson and Crompton to meet with the Federation of Bowling with a view to revising the Bowls Agreement which was originally agreed in 2004.
- Continue as part of the Healthy Neighbourhood Partnership for 2025

85/2025B CORRESPONDENCE

It was resolved to:-

Item	From	Issue	Action
1	Resident	Request to upgrade the play equipment at Kenyons Lane	Noted and to be discussed after the completion of the A59 Works
2	Sefton Council	Notification of re-inspection of specified trees in Summer 2025	Noted further tree inspection has been booked to take place in the Summer 2025
3	Numerous residents	Objecting to the proposal submitted to Sefton Council re the safeguarded site on Lambshear Lane.	See minutes 61/2025 and 84/2025b
4	Ruramiso Munetsi	Request to meet councillors to discuss the proposal by Mic Mac	Noted and declined.

	Senior Communications Group, submitted to Sefton Council re the safeguarded site at Lamshear Lane. Magdalen House 148 Tooley Street London SE1 2TU T: <u>+442039976759</u>  Communications Potential <u>www.communicationspotential.co.uk</u>		
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85/2025C FINANCE

I. **Accounts Payable**

It was resolved to: -

- Approved the accounts for payment due in May 2025 as detailed in the table below.
- To agree the annual contractual and statutory payments for employee costs, office costs, grounds maintenance costs, professional costs and premises costs, as detailed in the approved budget.

Accounts payable May 2025				
Contractual/ Statutory payments made – For information (FIXED)				
METHOD	PAYEE	DETAILS	AMOUNT £	STATUTORY PROVISION
DD	Unity E-Payment	Salaries - May 2025	£ 12,511.74	LGA 1972 s.111
DD	N.E.S.T	Pensions - May 2025	£ 1,062.50	LGA 1972 s.111
DD	Unity Trust Bank	Bank Charges - Salary Processing	£ 18.59	LGA 1972 s.111
DD	Lloyds Card	Bank Charges	£ 3.00	LGA 1972 s.111
		Total	£ 13,595.83	
Contractual / Statutory payments made – For information (VARIABLE)				
DD	Unity E-payment	Salaries - May 2025	£ 1,319.77	LGA 1972 s.111
DD	Virgin Media	Telephone and Broadband	£ 73.49	LGA 1972 s.111
DD	O ₂	Mobile Phone Charges	£ 51.19	LGA 1972 s.111
DD	Allstar	April 2025 Fuel Charges	£ 153.60	OSA 1906 s.10
DD	Water Plus	Sandy	£ 67.85	LGA 1972 s.111
DD	Water Plus	Bowls	£ 50.54	LGA 1972 s.111
DD	Water Plus	LVC	£ 66.21	LGA 1972 s.111
DD	British Gas	LVC Electricity	Awaiting Invoice	LGA 1972 s.111
DD	British Gas	Sandy Electricity	Awaiting Invoice	LGA 1972 s.111

DD	British Gas	Bowls Electricity	Awaiting Invoice	LGA 1972 s.111
DD	British Gas	Gas LVC	Awaiting Invoice	LGA 1972 s.111
		Total	£ 1,782.65	
Contractual/ Statutory payments – For approval				
METHOD	PAYEE	DETAILS	AMOUNT £	STATUTORY PROVISION
BACS	HMRC	Tax/NI	£ 2,774.87	LGA 1972 s.111
		Total	£ 2,774.87	
Invoice payments- For approval				
BACS	Amazon Business = £94.94	Blue Carrier Bags	£ 36.64	LGA 1972 s.111
		Wood Stain	£ 19.40	LGA 1972 s.111
		Printer Ink	£ 38.90	LGA 1972 s.111
BACS	Total Timber = £299.04	Decking, thunderbolt, repair washer	£ 16.62	OSA 1906 s.10
		Treated Timber, Decking, screws, clamp-fix screws	£ 96.54	OSA 1906 s.10
		Clamp-Fix Screws & Brown Plugs	£ 44.16	OSA 1906 s.10
		Railway Sleeper, Decking, Treated Timber, 25kg bag post mix	£ 141.72	OSA 1906 s.10
BACS	T&H Power Products = £190.54	Strimmer Line	£ 49.00	OSA 1906 s.10
		Honda Strimmer Repairs and Maintenance	£ 141.54	OSA 1906 s.10
BACS	Lancashire Turf Supplies	Paladin Repairs and Maintenance	£ 780.85	OSA 1906 s.10
BACS	Cloud Next	Annual Domain Services	£ 119.98	LGA 1972 s.111
BACS	Ambroses	Bedding Plants	£ 380.04	OSA 1906 s.10
BACS	Robins Bridge Nursey	Compost	£ 14.00	OSA 1906 s.10
BACS	Wray Bros = £392.95	Floor Cleaner and Disinfectant	£ 19.40	LGA 1972 s.111
		Cleaning Supplies	£ 370.21	LGA 1972 s.111
		Mop heads	£ 3.34	LGA 1972 s.111
BACS	Sefton Council	Trade Waste	£ 493.25	LGA 1972 s.133
BACS	Ware UK	Ripple Cups	£ 84.10	LGA 1972 s. 111
CC	Microsoft Office	Annual Microsoft renewal	£ 104.99	LGA 1972 s.111
CC	Sefton Council	Bulky Collections	£ 25.00	OSA 1906 s.10
CC	Iceland = £164.60	Community Food Shop	£ 45.45	LGA 1972 s.111
		Community Food Shop	£ 76.85	LGA 1972 s.111
		Community Food Shop	£ 42.30	LGA 1972 s.111
		Total	£ 3,144.28	
		Contractual Fixed	£ 13,595.83	
		Contractual Variable	£ 1,782.65	
		Contractual for Approval	£ 2,774.87	
		Invoices	£ 3,144.28	

Total	£ 21,297.63
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I. Bank Balance

Bank Reconciliation as at April 2025

Unity Trust

Balance at end of March 2025 £57,968.75

plus income £123,697.53

less expenditure £26,252.88

Equals Balance at end of month **£155,413.40**

Bank balance per statements:

Unity Trust Bank £156,649.26

less presented £1,235.86

Equals bank balance at end March 2025 Unity Trust **£155,413.40**

Unity Trust Savings £10,000.00

Interest **£53.70**

equals Balance at end of April **£10,053.70**

Barclays Bank

Balance at end March £ 39,378.80

Transfer to Nationwide £0.00

Expenditure £0.00

Barclays Balance end April **£ 39,378.80**

Nationwide £83,898.22

interest 127.58

Total Bank Balance **£84,025.80**

Total Bank Balance April 2025 £288,871.70

86/2024 DATE OF NEXT MEETING

Tuesday 24 June 2025 – the Parish Council Meeting at 6.00pm

The meeting ended at 21:40pm

Agenda Item 11



Discussion Paper to: Lydiat Parish Council Meeting

Date: 24 June 2025

Prepared by: Carol Farquhar, Clerk to the Council

Subject: Freedom of Information Act, Model Publication Scheme

A Purpose

1. To consider and approve the Freedom of Information Act Policy and Model Publication Scheme.
2. To agree any further actions required.

B Information

1. Members are asked to consider the Freedom of Information Policy attached at Annex 1; this is a standard policy which has been adopted by most Parish Councils.

2. Members are asked to consider and approve the Model Publication Scheme attached at Annex 2. Members will note there are no changes from the 2024 approved Policy.

C Conclusion

1. The Freedom of Information Policy and Model Publication Scheme are recommended documents to ensure transparency in Parish Council operations.
2. Members are asked to review these documents, update them as required and approve for implementation as appropriate.

Annex 1



FREEDOM OF INFORMATION ACT 2000

Lydiat Parish Council formally adopted the model publication scheme provided by the Information Commissioner on 28th February 2008.

This provides for public access to the following documents maintained by the Parish Council.

Information is available by appointment with the Clerk at Lydiat Village Centre, Lambshear Lane, Lydiat L31 2LA. 0151 527 2662. Photocopies of such documents are available on payment of the appropriate fee, plus postage if applicable.

1) COUNCIL INTERNAL PRACTICE AND PROCEDURE

- Minutes of Council, Committee and Sub-committee meetings – Limited to the last two years
- Procedural Standing Orders, Councils Annual Report to Annual Assembly Parish Meeting Agendas and supporting papers of Council and Committee meetings – Limited in each case to the forthcoming/immediate meeting.
- Terms of Reference for Committees.

2) CODE OF CONDUCT

- Members Declaration of Acceptance of Office.
- Members Register of Interests.
- Register of Members Interests Book.

3) PERIODIC ELECTORAL REVIEW

- This is information concerning changes to the electoral arrangements for Parish, Town and Community Councils. It includes recommendations for the creation of new wards, the amendment of existing wards, proposals for the names of new wards and alterations to the number of Councillors to be elected to the Council.
- Information relating to the last Periodic Electoral Review of the Council area.
- Information relating to the latest boundary review of the Council area.

4) EMPLOYMENT ISSUES

- Terms and conditions of employment.
- Job Descriptions.
- Equal Opportunities Policy.
- Health & Safety Policy.
- Staffing Structure.

Exclusions: 'personal records' i.e., appraisals, employee specific salary details, disciplinary records, sickness records and the like by virtue of being personal data under the Data Protection Act 1998.

5) PLANNING DOCUMENTS

Responses to Planning Applications

Exclusions: Copies of Planning Consultations, the Development Plan, Structure Plan, Local Plan and Rights of Way/Footpath maps, all of which are available from the local Planning and/or Highway authority respectively.

6) AUDIT AND ACCOUNTS

- Annual Statement of Accounts – limited to the last financial year Annual Statutory Report by Auditor (internal and external) – limited to the last financial year.
- Receipt/Payment books, Receipt books of all kinds, Bank Statements from all accounts – limited to the last financial year Precept request – limited to the last financial year.
- VAT records – limited to the last financial year.
- Financial Standing Orders and Regulations.
- Assets Register – this will include details of land owned by the Council including management for land, Halls, Community Centres, and recreation grounds, for example.
- Risk Assessments.
- Loan Sanction Approvals.
- Fees and Charges applied by the Council.

Exclusions – all commercially sensitive information e.g. quotations and tenders, loan documentation and insurance policies. With regard to quotations and tenders, this information is treated as confidential to ensure that the whole tender process is fair i.e. if tender information is released to a third party prior to the end of the tender period, those who initially submitted tenders could be undercut and/or unfairly disadvantaged.

7) DEVELOPMENT AND IMPLEMENTATION OF POLICY

- Policy Statements issued by Council.
- Responses made by Council to consultation papers.
- Analysis of responses received to public consultations by the Council
- Complaints handling procedure.

8) COUNCIL CIRCULARS/NEWSLETTERS

Circulars/Newsletters

9) TOURIST INFORMATION

This relates only to information produced by the Council.

10) BEST VALUE

This is information that encompasses the duty owed by a Council to the local people, to provide good quality services at an acceptable cost, to continually improve the delivery of public services and to marshal such services across its entire area.

Considered 24 June 2025

Annex 2 Freedom of Information Act

Information available from Lydiate Parish Council under the Model Publication Scheme



Responses to planning applications	Website – Reference to minutes of Council meetings for particular applications where a response has been made Hard Copy – Contact Parish Clerk	Free £0.20p per sheet
Bye-Laws	Hard Copy – Contact Parish Clerk	£0.20p per sheet
Class 5 – Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities) <i>Current information only</i>		
Policies and procedures for the conduct of council business: • Procedural standing orders • Committee and sub-committee terms of reference • Delegated authority in respect of officers • Code of Conduct • Policy Statements	Website Visual inspection at Parish Office Hard Copy – Contact Parish Clerk	Free Free £0.20p per sheet
Policies and procedures for the provision of services and about the employment of staff: • Internal Policies relating to the delivery of services • Equality & Diversity policy • Health & Safety Policy • Recruitment Policies (including current vacancies) • Policies and procedures for handling requests for information • Complaints Procedures (including those covering requests for information and operating the publication scheme) • Information Security Policy • Records Management Policies (records retention, destruction and archive) • Data Protection Policies • Risk Assessments	Website (some policies/procedures) Visual inspection at Parish Office Hard Copy – Contact Parish Clerk	Free Free £0.20p per sheet
Schedule of Charges for the publication of information		

	This document	
Class 6 – Lists and Registers <i>Currently maintained lists and registers only</i>		
Any publicly available register or list (if any are held this should be publicised; in most circumstances existing access provisions will suffice).	Copy of Sefton Council's electoral register entries for Lydiate area is held & available for visual inspection in office	Free
Assets Register	Hard Copy – Contact Parish Clerk	£0.20p per sheet
Disclosure Log (indicating the information that has been provided in response to requests; recommended as good practice but may not be held by parish councils.	Not held by Lydiate Parish Council	
Register of Members' Interests	Website Hard Copy – Contact Parish Clerk	Free £0.20p per sheet
Register of Gifts and Hospitality	Hard Copy – Contact Parish Clerk	£0.20p per sheet
Class 7 – The Services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses) <i>Current information only</i>		
Allotments	Not applicable	
Burial Grounds and closed churchyards	Not applicable	
Community Centre's and Village Halls	LYDIATE VILLAGE CENTRE Website Hard Copy – Contact Parish Clerk	Free
Parks, playing fields and recreational facilities	Website Hard Copy – Contact Parish Clerk	Free £0.20p per sheet

Seating, litter bins, clocks, memorials and lighting	Hard Copy – Contact Parish Clerk	£0.20p per sheet
Bus shelters	Not applicable	
Markets	Not applicable	
Public Conveniences	Not applicable	
Agency agreements	Not applicable	
A summary of services for which the council is entitled to recover a fee, together with those fees (e.g burial fees)	Not applicable	
Additional Information This will provide Councils with the opportunity to publish information that is not itemised in the lists above.		

Contact Details

Carol Farquhar
Parish Clerk
Lydiat Parish Council
Lydiat Village Centre
Lambshear Lane
Lydiat
Merseyside
L31 2LA

Telephone/Fax: 0151 527 2662
Email: lpc@lydiatparishcouncil.gov.uk
Website: www.lydiatparishcouncil.gov.uk

SCHEDULE OF CHARGES

TYPE OF CHARGE	DESCRIPTION	BASIS OF CHARGE
Disbursement cost	Photocopying at £0.20p per sheet (black and white)	*Actual cost
	Photocopying at £1 per sheet (colour)	*Actual cost
	Postage	Actual cost of Royal Mail standard 2 nd class
Statutory Fee	Not applicable	
Other	Not applicable	

* the actual cost incurred by the public authority.

MODEL PUBLICATION SCHEME

Adopted: 28 October 2008
Reviewed: 24/6/2025

Information to be published	How the information can be obtained	Cost
Class 1 – Who we are and what we do (organisational information, structures, locations and contacts) <i>This will be current information only</i>		
Who's who on the Council and its Committees	Website Noticeboards Hard Copy – contact Parish Clerk	Free Free £0.20p per sheet
Contact details for Parish Clerk and Council Members (named contacts where possible with telephone number and e-mail address)	Website Hard Copy – Contact Parish Clerk	Free £0.20p per sheet
Location of main council office and accessibility details	Website Noticeboards Hard Copy – Contact Parish Clerk	Free Free £0.20p per sheet
Staffing Structure	Website Hard Copy – Contact Parish Clerk	Free £0.20p per sheet
Class 2 – What we spend and how we spend it (Financial Information relating to projected and actual income and expenditure, procurement, contracts and financial audit) <i>Current and previous financial year as a minimum</i>		
Annual Return form and report by Auditor	Hard Copy – Contact Parish Clerk	£0.20p per sheet
Finalised Budget	Website Hard Copy - Contact Parish Clerk	Free £0.20p per sheet
Precept	Website – Minutes of Precept Setting meeting Hard Copy – Contact Parish Clerk	Free £0.20p per sheet
Borrowing Approval Letter	Hard Copy – Contact Parish Clerk	£0.20p per sheet
Financial Standing Orders and Regulations	Website	Free

	Hard Copy – Contact Parish Clerk	£0.20p per sheet
Grants Given and Received	Hard Copy – Contact Parish Clerk	£0.20p per sheet
List of current contracts awarded and value of contract	Hard Copy – Contact Parish Clerk	£0.20p per sheet
Members Allowance & Expenses	Hard Copy – Contact Parish Clerk	£0.20p per sheet
Class 3 – What our priorities are and how we are doing. (Strategies and plans, performance indicators, audits, inspections, and reviews)		
Neighbourhood Plan	Website Hard Copy – Contact Parish Clerk	Free £0.20p per sheet
Annual Report to Parish Meeting (current and previous year as a minimum)	Website – Chairman’s Annual Report Hard Copy – Contact Parish Clerk	Free £0.20p per sheet
Quality Status	Not applied for	
Local Charters drawn up in accordance with DCLG guidelines	There are currently no charters in operation.	
Class 4 – How we make decisions (Decision making processes and records of decisions) <i>Current and previous council year as a minimum</i>		
Timetable of Meetings (Council, any committee/sub-committee meetings, and parish meetings)	Website Hard Copy – Contact Parish Clerk	Free £0.20p per sheet
Agendas of meetings (As above)	Website Noticeboards Hard Copy – Contact Parish Clerk	Free Free £0.20p per sheet
Minutes of Meetings (As above) – NB this will exclude information that is properly regarded as private to a meeting,	Website Hard Copy – Contact Parish Clerk	Free £0.20p per sheet

Reports presented to council meetings – NB this will exclude information that is properly regarded as private to the meeting.	Website Hard Copy – Contact Parish Clerk	Free £0.20p per sheet
Responses to consultation papers	Hard Copy – Contact Parish Clerk	£0.20p per sheet



Discussion Paper to: Lydiat Parish Council Meeting

Date: 24 June 2025

Prepared by: Carol Farquhar, Clerk to the Council
Paul Johnson, Green space manager

Subject: Tree Survey – Amber Classification

Purpose

- a) To consider the quote for tree works classified as Category 2, Amber in the Tree Survey Report.
- b) To allocate delegated powers to the Clerk and Chair to agree expenditure on trees requiring immediate action.
- c) To continue to plant three trees to replace each tree that must be removed due to health and safety reasons.

Information

Members will recall that we commissioned Sefton Council to undertake a survey of all trees on land owned or managed by Lydiat Parish Council. The findings of that survey have now been received, a summary of which can be found in table 1 below additional expenditure will need to be approved to undertake these works.

The works required, identified in the survey are prioritised as category 1, 2 or 3.

- Category 1 required immediate action,
- Category 2 requires action within 6 months and
- Category 3 requires action when resources become available.

14 Category 1 issues were identified, red in table 1 below, which were discussed at the last meeting and works are nearing completion.

23 Category 2 issues were identified, amber in the table 1 below, which need to be addressed within a 6-month period.

Of the 23 trees identified in the amber section of Table 1. The inhouse team have assessed and determined that 12 trees can be resolved in house. 11 of these trees involve large scale works and an external contractor will be required to act on the recommendations.

A quote for works has been received to resolve these 11 trees which equates to £5,065 + VAT. This is over the amount allocated in the approved 2025/26 budget. Therefore, resources will need to be identified to undertake these works.

The Green Space Manager is currently prioritising these works with the contractor, to ensure the work is undertaken in line with need.

Additionally, Members will be aware that there was a resolution to plant three trees for every tree that has had to be removed, expenditure will be incurred to honour this resolution. Locations will need to be agreed when the new trees are ready to be planted.

Conclusion

Works are required to ensure we comply with Health and Safety Legislation. Table 1 sets out the summary findings of the independent tree assessment highlighting where action needs to be taken.

Members are asked to agree an additional £ 5,065 plus VAT of expenditure to address these works.

Table 1	Site	Tree Number	Issue	Priority Rating	Action
	Weld Blundell	T28	Fell	1	in house
	Mallory Ave.	T2	Fell	1	in house
	Mallory Ave.	T4	Fell	1	resolved in house
	Mallory Ave.	T5	Remove Dead Stem	1	contractor
	Kenyons Lane	T47	Fell	1	resolved in house
	Kenyons Lane	T51	Fell	1	resolved in house
	Kenyons Lane	T53	Fell	1	resolved in house
	Kenyons Lane	T61	Fell	1	resolved in house
	Kenyons Lane	T62	Fell	1	resolved in house
	Kenyons Lane	T64	Fell	1	in house
	Ridgeway Park	T68	Remove Deadwood	1	contractor
	Sandy Lane	T76	Remove Split Limb	1	resolved in house
	Oak Hill Park	T14	Monitor and re-assess in summer. If present fell	1	reinspection summer 2025
	Oak Hill Park	T15	Monitor and re-assess in summer. If present fell	1	reinspection summer 2025
	Weld Blundell	T29	Fell or Crown Reduction	2	contractor
	Weld Blundell	T33	Reduce Away from Neighbouring Property - 2m	2	contractor
	Weld Blundell	G34	2m Crown Reduction, Reduce from House	2	contractor
	Nedens Lane	G37	Remove Ivy and Re-inspect in Summer	2	In house
	Nedens Lane	G38	Crown Lift 3m	2	In house
	Nedens Lane	T39	Fell	2	In house
	Nedens Lane	T40	Fell	2	In house
	Mallory Ave.	T1	Fell	2	contractor
	Kenyons Lane	G45	Re-inspect Ash	2	In house
	Kenyons Lane	T52	Fell	2	contractor
	Kenyons Lane	T54	Fell	2	In house
	Kenyons Lane	T58	Fell	2	In house
	Kenyons Lane	G59	Deadwood Removal, Remove Split Limb	2	In house
	Kenyons Lane	T65	Fell	2	contractor

Kenyons Lane	G66	Deadwood, Remove Ivy	2	In house
Ridgeway Park	T67	3m Crown Lift, Remove Ivy	2	contractor
Sandy Lane	T73	Fell	2	contractor
Oak Hill Park	T9	Remove lowest lateral branch over highway	2	In house
Oak Hill Park	T10	Crown Lift 3m	2	contractor
Oak Hill Park	T11	Crown Lift 3m	2	contractor
Oak Hill Park	T17	Deadwood, Crown Lift 3m	2	contractor
Oak Hill Park	T23	Re-assess in the summer for signs of die back	2	In house
Oak Hill Park	G24	Crown Lift 3m	2	In house
Weld Blundell	G27	Remove Ivy	3	
Weld Blundell	G35	Monitor Sorbus	3	
Nedens Lane	G42	Crown Lift 3m	3	
Mallory Ave.	G3	Remove Ivy	3	
Mallory Ave.	T6	Remove Ivy	3	
Kenyons Lane	G55	Thin out Willow	3	
Ridgeway Park	T68	30% Crown Reduction to reduce weight	3	
Sandy Lane	G74	Remove Ivy	3	
Sandy Lane	G75	Remove Ivy	3	
Oak Hill Park	T16	Fell	3	
Oak Hill Park	G18	Fell	3	
Oak Hill Park	T19	Tidy Snapped Limbs	3	
Kenyons Lane	G44	Fell x 2 / Re-inspect Ash	1&2	Reinspect Summer 2025
Sandy Lane	G70	Remove Dead Stems, Remove Deadwood	2&3	
Clent Gardens	N/A			
Lydiat Village Centre	N/A			

